



STUDENT DRUG & ALCOHOL INFORMATION AND PREVENTION 2024-2026 REPORT



Provided for the Higher Education Act of 1965 HEOA Sec. 107 amended HEA Sec. 120 (20 U.S.C 1011ii); new HEA Sec. 120(a)(2)(B)-(C). HEOA amendment effective August 14, 2008 34 CFR 86

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MISSION STATEMENT

Trocaire College, a private, career-oriented Catholic college, in the spirit of the Sisters of Mercy, strives to empower students toward personal enrichment, dignity and self-worth through education in a variety of professions and in the liberal arts. Recognizing the individual needs of a diverse student body, Trocaire College provides life learning and development within a community-based environment. Trocaire College prepares students for service in the universal community.

VISION STATEMENT

Trocaire is the college where lives are transformed. Our students will be graduates of choice in career-oriented professions.

STUDENT DRUG & ALCOHOL POLICY

Trocaire College recognizes that substance abuse is a major health problem throughout the United States and thus, is committed to establishing a drug-free environment. Henceforth, and in accordance with the Drug-Free and Communities Act Amendments of 1989 (Public Law 101-226) & HEOA Sec. 120 (a) (2) (B)-(C). HEOA amendment effective 2008 34 CFR 86, the following standards will apply.

The possession, use, manufacturing or distribution of illicit drugs and alcohol by students on campus or at a college sponsored off-campus activity is expressly prohibited. The misuse of prescription drugs and other products being used other than intended is also prohibited. Students violating the drug and alcohol policy at clinical or internship locations are regulated by specific program policies.

This policy authorizes the academic use of various alcoholic beverages, products and related activities in accordance with New York State Alcohol Beverage Control Law Section 65-c, "a person who is a student in a curriculum licensed or registered by the state education department and the student is required to taste or imbibe alcoholic beverages in on-campus or off-campus courses which are a part of the required curriculum, provided such alcoholic beverages are used only for instructional purposes during class conducted pursuant to such curriculum".

In facing the challenge of creating a drug free society, Trocaire endeavors to educate by providing on-campus drug awareness programs, literature, and resource/referral services to appropriate community-based agencies for all members of the College Community. Good faith efforts will include strict enforcement as well as implementation of this policy.

The health and safety of every student at Trocaire College is of utmost importance. Trocaire recognizes that students who have been drinking and/or using drugs (whether such use is voluntary or involuntary) at the time that violence, including but not limited to domestic violence, dating violence, stalking, or sexual assault occurs may be hesitant to report such incidents due to fear of potential consequences for their own conduct. Trocaire strongly encourages students to report domestic violence, dating violence, stalking, or sexual assault to institution officials. A bystander acting in good faith or a reporting individual acting in good faith that discloses any incident of domestic violence, dating violence, stalking, or sexual assault to college officials or law enforcement will not be subject to code of conduct action for violations of alcohol and/or drug use policies occurring at or near the time of the commission of the domestic violence, dating violence, stalking, or sexual assault.

The Wellness Center provides outside referral services to students, as well as serving as an alcohol and other drug information/education resource. For further information about these programs or individual assistance, contact the Wellness Center at 716.827.2579 or visit the [Wellness Center webpage](#).

Definitions

Campus: The College's buildings, grounds, and other property owned, leased, or controlled by the College.

Off-Campus: Any location that is not part of the College's campus or property.

HEALTH RISKS

There are obvious risks associated with alcohol and drug abuse, but there are several less obvious risks as well:

- Brain damage, pancreas, kidneys and lungs problems
- Death
- Diminished immune system
- Hallucinations, tremors, and convulsions
- Headaches, nausea and/or vomiting
- Heart attacks and Strokes
- High blood pressure
- Hyperactivity or Sluggish behavior
- Liver, lung, and kidney problems
- Memory loss
- Physical and psychological dependence
- Poor academic performance
- Sexually transmitted diseases, unwanted pregnancy, unwanted sexual activity
- Violent behavior, aggressive acts, and angry feelings

For a complete list visit this website: [National Institute on Drug Abuse](https://www.nida.nih.gov/).

LEGAL SANCTIONS

Students are expected to comply with all applicable federal, state, and local laws related to alcohol and drugs.

The following resources provide information about New York State laws and legal penalties:

- [New York State Alcohol Beverage Control Law](#)
- [New York State Controlled Substance Penal Law](#)
- [New York State DMV- Alcohol and Drug Impaired Driving](#)

FEDERAL PENALTIES AND SANCTIONS

The following federal resources provide information about federal drug laws and penalties:

- [U.S. Drug Enforcement Administration \(DEA\) - Mission and Functions](#)
- [DEA-Drug Trafficking Penalties-12/Trafficking%20Penalties.pdf](#)

PROCEDURES:

Trocaire College will make this Drug and Alcohol Policy and the results of its biennial review available to the U.S. Department of Education, upon request, and to the public.

The biennial review will:

- Evaluate the effectiveness of the program and implement needed changes.
- Determines the number of drug and alcohol-related violations and fatalities that occur on the institution's campus (as defined in HEA Sec. 485(f)(6) or as part of the institution's activities and are reported to campus officials.
- Determines the number of types of sanctions that are imposed; and ensures that sanctions are consistently enforced.

The results of the biennial review will be available on the Trocaire College website.

The Annual Security Report will indicate drug and alcohol arrests and disciplinary referrals in accordance with the Clery Act.

STUDENT CODE OF CONDUCT

Trocaire College has high regard for its students and for all members of the College Community. Trocaire expects its students to obey all applicable federal, state, and local laws; to behave in ethical, professional and courteous ways and to observe the specific policies and standards which govern a student's behavior at the college.

The Code of Conduct reflects general principles of behavior accepted at the college.

Any type of dishonest, abusive, or destructive behavior may be subject to disciplinary actions. Any member of the College Community may file a Student Conduct Incident Report for an alleged violation of the Student Code of Conduct. [Student Conduct Incident Report forms](#) are available on [MyTrocaire](#). All Trocaire students are responsible for knowing the Student Code of Conduct which is included in the Student Handbook.

The following non-exhaustive list of prohibited behaviors may result in disciplinary sanctions and/or disciplinary action:

1. Use of, or threatened use of abusive, threatening or dangerous behavior, including, but not limited to, fighting, physical abuse, verbal abuse, threatening statements or behavior, coercion and/or conduct which threatens or endangers the mental or physical health, safety or well-being of any person, or any aspect of the College community. This also includes deliberate behavior that could instigate violence or abuse, intimidation, and harassment either in person or via electronic format.
2. Physical or verbal harassment of another person; to include harassment based on actual or perceived race, color, creed, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, genetic or any other protected class as defined by relevant federal and state statutes and regulations.

3. Discrimination. Any conduct that adversely affects or impacts an individual's or group's ability to function and participate as a member of the College community because of their age, color, disability, ethnicity, marital status, military status, national origin, race, religion, veteran status, or any other protected class as defined by relevant federal and state statutes and regulations, or because of their perceived or actual affiliation or association with such individuals or groups.
4. Retaliation. Any adverse action taken against an individual for making a good faith report of prohibited conduct or participating in any proceeding under this Code. Retaliation includes, but is not limited to, threatening, intimidating, harassing, or any other conduct that would discourage a reasonable person from engaging in activity protected under this Code.
5. Misuse, theft, damage, defacement, destruction, or other abuse of College property, personal property or public property, including, but not limited to:
 - a. Arson;
 - b. Possession of stolen property;
 - c. Unauthorized possession, duplication, or use of any key/entrance device to any College premises;
 - d. Tampering with fire or other safety equipment and/or devices;
 - e. Unauthorized entry into a College system (voice/data/video/mechanical/security), to use, read or change the contents, or for any other purpose;
 - f. Unauthorized transfer of a file;
 - g. Unauthorized use of another individual's identification and password;
 - h. Intentional use of computing facilities to interfere with the operation of any College computer system;
 - i. Use of electronic mail/instant messages or social media to phish, spam, infect or send harassing messages
 - j. Use of College computing facilities for commercial activities;
 - k. Unauthorized transfer/copying of copyright material (e.g., software, mp3 files) that is not protected by fair use;
 - l. Gaining unauthorized access to data or information on College files or otherwise stored on the College's electronic computer media;
 - m. Any violation of the College's Technology Acceptable Use Policy, including, accessing, copying, or transmitting material that is offensive, obscene, harassing, insulting, or otherwise abusive or discriminatory.
6. Dishonesty, including, but not limited to, providing false information, modification or misuse of documents, records, or instruments of identification, plagiarism, cheating, or other forms of academic dishonesty.
7. Possession, use, storage, manufacturing, distributing, or sale of alcohol, intoxicants, or drugs (including, but not limited to, illegal drugs, controlled substances and prescription medication) while on any College property, premises, field sites or clinical placements, and/or while participating in academic field work, College-affiliated volunteer or community service, or other events at which an individual is serving in a student capacity or as a representative of the College. While New York State has legalized the recreational use of cannabis for adults over the age of 21, the College continues to prohibit the possession, consumption, and/or distribution of cannabis on College property or at College-sponsored events and functions in accordance with federal law which still classifies cannabis as a Schedule 1 illegal drug.

8. Alcohol violations. The College adheres to all local, state, and federal laws related to alcohol use. Individuals under the age of 21 cannot lawfully purchase, possess, or consume alcohol. The College may disclose an alcohol or drug related violation to a parent or legal guardian of a student who is under the age of 21. The following non-exhaustive list of behaviors related to alcohol are strictly prohibited:
 - a. Consumption of alcohol by an individual under 21;
 - b. Possession of alcohol by an individual under 21;
 - c. Purchase or attempt to purchase alcohol by an individual under 21 with the use of false or fraudulent documentation (i.e., driver's license belonging to another person)
 - d. Sell or Distribute alcohol to an individual under 21;
 - e. Possession of alcohol paraphernalia (i.e., funnels, beer pong tables, etc.);
 - f. Possession of, or being under the influence of, alcohol at College events or functions;
 - g. Public intoxication (i.e., alcohol-related conduct that is disorderly, offensive, or annoying to others or a potential risk to one's own or another's health and wellbeing).
 - h. Driving while intoxicated
9. Drug violations. The unlawful possession, use, misuse, and/or distribution of illegal drugs, narcotics, and other controlled substances on or off campus is strictly prohibited. While New York State has legalized the recreational use of cannabis for adults over the age of 21, the College continues to prohibit the possession, consumption and/or distribution of cannabis on College property or at College-sponsored events and functions in accordance with federal law which still classifies cannabis as a Schedule 1 illegal drug. Thus, the following non-exhaustive list of behaviors related to drugs are prohibited:
 - a. Unlawful possession, sale, purchase, manufacturing, or distribution of any drug, narcotic, or controlled substance;
 - b. Unlawful use or being under the influence of any drug, narcotic, or controlled substance as defined by relevant federal and state law;
 - c. Abuse, exchange, use and/or distribution of prescription drugs prescribed to self or other persons (NOTE: Prescription drugs are intended solely for the use of the prescription holder and must be maintained in their original containers);
 - d. The unlawful possession of drug paraphernalia including, but not limited to, hookahs, pipes, and other smoking devices, weights, scales, and/or rolling papers; and
 - e. Being in the presence of a drug, narcotic or controlled substance.
10. Smoking, vaping, and/or using, burning, or carrying a lighted cigarette, cigar, pipe, e-cigarette, or any other matter or substance containing tobacco and/or nicotine while on College or College affiliated property or at College sponsored events or functions.
11. Possession, distribution, use and/or storage of weapons of any kind, including, but not limited to, firearms, pistols, revolvers, rifles, shotguns, air guns, stun guns, tasers, BB or pellet guns, knives, explosives, dangerous objects or chemicals, even if considered legally possessed, or ammunition relating to any of the above, on College property, at College affiliated sites, or at College sponsored events or functions. A disarmed weapon still counts as a weapon. The determination of whether an item is considered a weapon for purposes of this Code will be made on the totality of the circumstances surrounding the item's possession and use.
12. Breaching the peace of the College campus, community, operations, and/or events including exposing others to conduct that is disorderly, harassing, annoying, uncivil, indecent, lewd, or otherwise inappropriate for members of an academic community, and/or inciting, coercing, or aiding others in doing so.

13. Unauthorized use or abuse of electronic or other devices to make, share, post, stream, or otherwise distribute any image, photo, video, or audio recording depicting or otherwise recording another person while on College property without prior knowledge or consent, except as permitted by law. This includes, but is not limited to, surreptitiously taking pictures of another person in a location that violates the standard of reasonable expectation of privacy.
14. Violating any College policy, rule, or regulation published on the College's website or distributed in hard copy.
15. Harassment, including sexual harassment, is a form of discrimination which includes unwelcome verbal, written, physical or electronic conduct that is intended to cause or which would reasonably be expected to cause an individual or group to feel intimidated, demeaned, abused, or fearful, or to have concern for their personal safety because of a protected class when:
 - a. The conduct rises above a petty slight or trivial inconvenience (which shall depend on the circumstances and the parties involved, as well as the nature and duration of the conduct)
 - b. The conduct has the purpose or effect of unreasonably interfering with an individual's access to the educational or working environment, or otherwise creates an intimidating, hostile, offensive, or objectionable educational or working environment.
16. Physical Assault. Any act that intentionally or recklessly causes physical injury to another person and/or causes such injury to the person or a third person. Physical assault includes, but is not limited to, inflicting bodily harm upon any person, taking any action for the purpose of inflicting harm upon any person, or subjecting another person to unwanted physical contact.
17. Hazing. Any act that has the effect of or should reasonably be expected to have the effect of, degrading, humiliating, intimidating, demeaning, abusing or endangering the mental, emotional, or physical health or safety of a student, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in, a group, team or organization, whether officially recognized or not, by the College. Hazing includes being present during activities that constitute hazing or having knowledge of it and failing to report it. The express or implied consent of the victim(s) does not mean that hazing did not occur or make the conduct permissible.
18. Sexual/Gender-Based Misconduct comprises a broad range of prohibited behaviors. Any allegations of sexual misconduct will be addressed in accordance with the College's Gender Based and Sexual Misconduct Policies & Procedures (e.g. Discrimination & Harassment Grievance Procedure (Policy 129), Policy Against Sexual Harassment (Policy 875), and Policy Against Sexual Violence, Dating Violence, Domestic Violence & Stalking (Policy 124) For the purposes of this Code, these behaviors include:
 - a. Dating violence;
 - b. Domestic violence;
 - c. Stalking;
 - d. Sex and/or Gender-based discrimination;
 - e. Sexual harassment;
 - f. Non-consensual sexual contact;
 - g. Non-consensual sexual intercourse; and
 - h. Sexual exploitation.
19. Abuse of the Student Conduct System, including, but not limited to:

- a. Failure to comply with the instructions of a student conduct officer, student conduct body or College official.
 - b. Disruption or interference with the orderly conduct of a student conduct proceeding.
 - c. Providing false or misleading information to the student conduct officer, student conduct body, or College official.
 - d. Attempting to discourage an individual's participation in, or use of, the student conduct system through intimidation or any other means.
 - e. Retaliating against an individual who made a complaint/report, served as a witness, opposed the reported conduct, is a friend or acquaintance of the person who made a complaint/report or participated in the student conduct process.
 - f. Attempting to influence the impartiality of a student conduct officer or the student conduct body prior to, and/or during the student conduct proceeding.
 - g. Harassment (verbal or physical) and/or intimidation of a member of a student conduct body, a student conduct officer, witness, or complainant prior to, during, and/or after a student conduct proceeding.
 - h. Influencing or attempting to influence another person to commit an abuse of the student conduct system.
 - i. Violating any disciplinary sanction imposed in accordance with this Code.
20. Failing to comply with the reasonable and/or lawful directions of any College faculty, staff member, or student employee acting within the scope of their duties and/or failure to identify oneself or present a valid student identification card when requested to do so by any faculty, staff, or student staff or law enforcement officer in the performance of official duties.
21. Forgery or any other act of knowingly furnishing false information to the College in the form of a false complaint or report or unauthorized alteration or use of College documents, including those stored on electronic or computer media, or instruments of identification (such as an ID card), or intentionally providing incomplete information in connection with an investigation of alleged policy infractions.
22. Falsifying information or failing to report required information (such as a previous college attendance, prior conduct sanction, or felony history) on any admissions application or related materials.
23. Bullying of another student, employee, or visitor. Bullying is defined as the aggressive and hostile acts of an individual or group of individuals which are intended to humiliate, mentally or physically injure, or intimidate, and/or control another individual or group of individuals.
24. Gambling on College property or at College-sponsored activities or functions or otherwise engaging in games of chance, unless sanctioned by the College. Unauthorized solicitation of money in the form of any type of donation or as any charge for goods or services on College premises.
25. Conduct that occurs off-campus, over social media, online, or outside the context of a College program or activity may be subject to disciplinary action if the conduct disrupts the regular operations of the College or threatens the safety and security of the College Community.
26. Violations of federal or New York State Law, whether occurring on or off campus, may be processed as a violation of the Student Code of Conduct. Student conduct proceedings may occur prior to, simultaneously with, or following criminal proceedings at the discretion of the College. Reports of certain crimes occurring in certain geographic locations will be included in the College's Clery Act Annual Security Report in an anonymized manner.

Guest Misconduct

Students will be held accountable for the behavior of all guests in accordance with this Code and relevant College policies. Therefore, all students are responsible for the actions of their guests for any violations of the Code when committed on College premises or at College sponsored or supervised functions. Accordingly, students may be required to reimburse the College, or the student's account may be charged, for damage to or loss of College property caused by the actions of their guest(s). Students are expected to take reasonable action to prevent their guests from violating College policies and are expected to remain with their guests for the length of their visit. The College reserves the right to restrict any guests from campus in the interest of the general welfare of the College community.

Student Organization Misconduct

Student Organizations may be held accountable for a violation of College policy committed by an individual, regardless of the individual's membership in the student organization if such organization, or a substantial segment of it, authorizes, directs, or encourages the violation or fails to reasonably prevent it. Violations committed by a Student Organization will be resolved at the discretion of the Student Conduct Board.

Medical Amnesty

Students who seek medical attention for others related to consumption of alcohol or other drugs will not be charged with possession (unless with intent to distribute) or consumption of alcohol or other drugs. Likewise, students who receive medical attention related to the consumption of alcohol and/or drugs.

STUDENT RIGHTS

The College is obligated to determine whether an individual has violated the Code. The College may find an individual "responsible" of a violation upon an admission of responsibility or the Student Conduct Board finds the student responsible pursuant to a conduct proceeding.

All student members of the College community have certain rights. These rights include:

1. The right to a fair, reasonable, and impartial process for addressing Code violations and/or charges of misconduct; and
2. The right to be informed of the procedures that will be used in adjudicating the charges against them, including, but not limited to, notice of the charges, associated deadlines, the kinds of evidence that may be submitted, the right to an advisor, the availability of appeals processes, and an opportunity to be heard.

If a complaint falls within the jurisdiction of Title IX, or is made pursuant to Title IX, any grievance and/or hearing procedures will be dictated by the College's policies and procedures outlined within separate Title IX policy.

PARENTAL NOTIFICATION

The College recognizes and encourages students to become independent self-advocates charged with their own academic success. However, in those cases in which a student displays a pattern of inappropriate, unsafe, or irresponsible behavior and/or when a student fails to reasonably respond to the College's directives or attempts at providing assistance, parents may be notified. The College's parental notification procedures will comply with the federal Family Educational Rights and Privacy Act ("FERPA").

CONDUCT PROCEDURES REGARDING VIOLATIONS OF THE STUDENT CODE OF CONDUCT

The College can only act to prevent harassment, discrimination, and other instances of prohibited conduct – and to remediate any such conduct that has occurred – if it is made aware of such conduct. Therefore, any member of the College community (student, College employee, or College official) may file a [Student Conduct Incident Report](#) of an alleged violation of the Code, which includes time, place, and circumstances surrounding the event. All Student Conduct Incident Reports should be submitted to the Student Conduct Officer as soon as possible but no later than three (3) business days after the event takes place. The Student Conduct Officer may waive the 3-day notification period when a late submission is reasonable.

The College's **Student Conduct Board** manages all charges brought against any student or student organization for alleged violation of the Code and maintains the exclusive authority to impose disciplinary sanctions.

1. Charges/Complaint:

- a. Allegations of misconduct may be submitted via online [Student Conduct Incident Report Form](#) or directly to the Student Conduct Officer.

2. **Preliminary Meeting.** When a student is reported to have engaged in prohibited behavior, the Student Conduct Officer will contact the student to schedule a preliminary meeting of the Student Conduct Board at which time the student may present their version of events. In those cases in which a student fails to appear at the scheduled preliminary meeting, the case will be referred for a hearing. The student will be notified of the date and time of this hearing at least five business days in advance.

a. *Membership of Student Conduct Board*

- (1) One Administrator, appointed by the President to act as Chairperson
- (2) Two faculty members appointed by Faculty Senate
- (3) One staff member appointed by Staff Advisory Council
- (4) One student services representative appointed by Dean of Student Success

b. *A quorum is three members and must include one member from each category*

3. **Investigation.** The **Student Conduct Board** assigned to the case may complete further investigation of the incident and bring charges against an accused student, if reasonable information supports the charge(s), or whether the charges of misconduct can be disposed of administratively by mutual consent of all parties.

4. Notice of Student Conduct Charges/Hearing.

- a. The Student Conduct Officer will contact the accused student in writing to notify them, as appropriate, of the charges against them within five (5) business days of receiving the complaint by any of the following methods: in-person, electronically via Trocaire College e-mail address, or mailed to the student's local and/or home address that appears in official College records. The written notice will state the charges, a brief description of the incident, and, where possible, the date, time, and location that the alleged incident occurred. Review or hearing will be scheduled within 10 business days.
- b. With respect to charges alleging sexual violence or misconduct, the accused student will be informed of their right to an advisor who may attend any scheduled student conduct proceedings

with the accused student in accordance with the procedures set forth in the College's Title IX policy.

5. **Informal Resolution.** When a case involves conflict among students, groups, or organizations, the Student Conduct Board will assess whether mediation or restorative conferencing would be an appropriate means for resolution. Informal resolution will not be available in cases involving allegations of sexual violence, sexual assault, or other similar serious offenses.
6. **Hearing Process:**
 - a. **Privacy of the Hearing Process.** Conduct proceedings will not be open to the general public to ensure an orderly process for the presentation and consideration of relevant testimony and evidence.
 - b. **Procedure for Hearings for Non-Sexual Misconduct Violations.** The Student Conduct Board will determine the order of witnesses and will resolve any questions of procedure that arise during the hearing. Students may be accompanied to the hearing by an advisor who may confer and assist the student during the hearing. Advisors, however, may not speak on behalf of the student, question witnesses, or participate in the hearing in any way other than advising the student.
 - (1) Students will be given the opportunity to provide an oral statement at the beginning of the hearing.
 - (2) The Reporting Individual and the Accused Student may present witnesses, subject to the right of questioning by the Student Conduct Board and other documentary evidence as may be permitted by the Student Conduct Officer. Witnesses will not be allowed in the hearing room prior to their testimony.
 - (3) If the Student Conduct Board determines that unresolved issues exist that would be clarified by the presentation of additional evidence, they may delay an immediate decision in order to collect such relevant information.
 - (4) In cases involving more than one student, the Student Conduct Board will hear each case separately or as part of a group.
 - (5) If an Accused Student who has been provided the requisite written notice does not appear before the Student Conduct Board for the scheduled hearing, the information in support of the charges of misconduct will be presented and considered regardless of the Accused Student's absence.
 - (6) The Student Conduct Board will consider and accommodate, as appropriate, any concerns expressed by a Reporting Individual or witness as it relates to fear of confrontation of the Accused Student. This may involve the use of remote participation (video), telephone, or other similar means as determined by the Student Conduct Board.
 - (7) Strict conformity to the legal rules of evidence is not required at hearings.
 - (8) Any person who engages in obstructive, disruptive, or disorderly behavior during the hearing will be removed from the hearing at the consensus of the Student Conduct Board.
 - c. **Decision.** Student Conduct Board will make a determination about the Accused Student's misconduct by using the preponderance of evidence standard (i.e. whether it is more likely than not

that the Accused Student violated the Code) and provide a decision in writing to the Accused Student and Reporting Individual (latter within FERPA regulation) within five (5) business days after the conclusion of the hearing.

In cases involving sexual violence or misconduct, both the Reporting Individual and the Accused Student will be informed simultaneously in writing of the outcome, essential findings, and proposed sanctions within five (5) business days of the hearing.

The decision will be binding, pending the College's established appeal process.

7. **Sanctions.** The following sanctions (one or collectively for a single violation) may be imposed upon an individual found to have violated the Code. In determining an appropriate sanction student's past disciplinary record, the nature and severity of such past violation(s), and whether the student poses a continuing risk to the College community may be considered.
 - a. **Interim Measures.** May include no contact orders, scheduling changes, and other reasonable measures. Students may challenge imposition of interim measure(s) by submitting a letter and any supporting documents, to the Student Conduct Officer within three (3) business days of the interim measure imposed. A written decision will be provided to the appealing student within five (5) business days of the request.
 - (1) **Interim Suspension.** An interim suspension may be implemented immediately and without prior notice, on the recommendation of the Student Conduct Board:
 - (a) to ensure the safety and well-being of members of the College Community
 - (b) to ensure the student's physical safety and well-being; or
 - (c) if the student poses a significant threat of disruption of, or interference with, the normal operations of the College.

This is a temporary suspension, during which the student will be restricted from all or any portion of the College premises, including classes or other campus facilities, and/or all other College activities or privileges for which the student might otherwise be eligible, as determined to be appropriate by the Student Conduct Board.

The student may request a review in writing within three (3) business days of the imposed interim suspension, to challenge the basis for such suspension. Absent such a request, these restrictions will remain in effect until the conclusion of:

 - (a) an investigation and/or hearing before the Student Conduct Board; or
 - (b) a pending criminal proceeding against the student, if applicable, has been resolved; at which time conditions for reinstatement to the College may be specified.
 - b. **Loss of Privileges.** Denial of specific privileges for a designated period of time, even if no conduct charges have been brought. Loss of privileges may include, but is not limited to:
 - (1) **Facility Restriction.** The student may be denied use of or may otherwise be restricted from specified campus facilities.

- (2) **Social Restriction.** The student may be restricted from participation in College-sponsored activities for a specified period of time.
- (3) **No Contact Order.** This may include a directive that the parties refrain from having contact with one another, directly or through proxies, whether in person or via electronic means, and may be for a specified period of time.

c. Disciplinary Actions and Sanctions.

- (1) **Official Written Warning.** This is an official acknowledgment that the student's behavior violated a rule(s) and indicates more severe disciplinary sanctions may result if the student is found responsible for further violations
- (2) **Conduct Probation.** A written reprimand issued for a period of up to four semesters, during which includes a probability of more severe disciplinary sanctions if the student is found responsible for further violations. Any violation committed during the probationary period may result in a review of the student's status at the College.
- (3) **Conduct Suspension.** Separation of the student from the College for a definite period of time. Conduct suspension may be issued for up to four semesters. Students who have been suspended are restricted from College premises and sponsored activities or functions except by written permission from the Student Conduct Officers. Conditions for readmission may be specified.
- (4) **Conduct Dismissal (expulsion).** Permanent separation of the student from the College without the opportunity to re-enroll in the future. Students who have been dismissed are restricted from access to College premises and sponsored activities or functions except by written permission from the Student Conduct Officer. A dismissal will become part of the student's conduct record maintained by the College.
- (5) **Persona non Grata.** Prohibition from College premises and sponsored activities or functions for a specific period.

d. Discretionary Sanctions: The student conduct system promotes an educational response in an effort to enhance student development. Thus, sanctions that promote safety, education, and student development may be applied, such as:

- (1) **Developmental Experience.** Attendance at, or participation in, a workshop, group, program, and/or other related assignment as determined by the College. Students may bear responsibility for any associated costs.
- (2) **Behavioral Agreement.** A written agreement with clearly defined behavioral expectations and standards. Failure to follow any provision of a behavioral agreement may result in further disciplinary action.
- (3) **Restitution.** Compensation for the loss, damage, defacement, theft, injury, or unauthorized use of property. This may take the form of monetary or material replacement and/or appropriate service.

- (4) **Community Service.** Assigned College community service, work in a campus department, or at a specified site within the local community. Failure to complete the assignment may result in a more severe sanction.

NOTE: More than one stated disciplinary action/sanction may be imposed for any single conduct violation.

- e. **Effective Date of Sanction.** Sanctions are effective once the Student Conduct Officer issues the notice of the outcome and sanctions to the Accused Student.
- f. **Noncompliance.** If a student found to have violated the Code, or suspected of having done so, does not comply with the sanction(s) rendered as written, the student will be subject to further and more severe sanction(s).

STUDENT CONDUCT APPEALS BOARD

A decision or sanction issued by the Student Conduct Board may be appealed to the Student Conduct Appeals Board.

a. *Membership of Student Conduct Appeals Board*

- (1) One Administrator, appointed by the President to act as Chairperson.
- (2) Two faculty members appointed by the Faculty Senate
- (3) One staff member appointed by the Staff Advisory Council
- (4) One Student Services representative appointed by the respective VP
- (5) One student member appointed by the Student Government Association

b. *A quorum is four members and must include one member from each category*

c. *Appeal Timeline*

A student's written appeal must be received by the Student Conduct Appeals Board (in care of the Office of the President) within five (5) business days of written notification of the decision or sanction(s).

d. *Cases Involving Sexual Violence or Sexual Misconduct*

In cases involving sexual violence or misconduct, including sexual harassment, the Reporting Individual and Accused Student may both file a written appeal relative to the Student Conduct Board's written determination or outcome. In the event only one party appeals the Student Conduct Board's written determination, the non-requesting party will receive notice of the appeal and may submit their own appeal or a written response to the requesting party's appeal within five (5) business days of receipt of notification. The Student Conduct Board will consider all materials it has timely received when rendering a decision. Further information related to appeals in cases involving sexual violence or misconduct are located in the College's Title IX policy.

e. *Grounds for Appeal*

- (1) The grounds for an appeal will be limited to the following:

- (a) There is new and compelling evidence that was not available at the time of the initial investigation that could significantly impact the outcome of the case;
- (b) There were procedural irregularities that substantially affected the outcome of the case to the detriment of the Reporting Individual or the Accused Student.
- (c) The sanction is substantially disproportionate to the factual findings. The Student Conduct Appeals Board will determine if the appeal meets the grounds of the appeal process. The Board Chairperson will send a letter within five (5) business days of receiving the written appeal outlining if the submission met, or did not meet, the grounds for the appeal process. This decision is final.
- (d) Students will receive notification of the scheduled date, time, and location of the appeals meeting within three (3) days of the Appeals Boards' determination as set forth above.

f. *Appeal Meeting Procedures*

Students may have an advocate of their choice present during the appeal meeting. The advocate may not participate directly in the appeal meeting but may render advice to the student. The student must submit the name of their advocate to the Student Conduct Appeals Board within twenty-four (24) hours in advance of the review. If the appealing student does not appear for the appeal meeting, then the original disciplinary action and/or sanction(s) will stand.

- (1) The Chairperson will read the appeal procedures at the beginning of the meeting.
- (2) The Chairperson will lead introductions of every person in the meeting and the purpose of their presence.
- (3) All individuals present during the appeal meeting must direct their statements and questions to the Student Conduct Appeals Board only.
- (4) The Student Conduct Officer will provide their findings to the Student Conduct Appeals Board. The appealing student will present their case first, specifically, by providing a foundation for contesting the imposed disciplinary action and/or sanction(s).
- (5) Both the Student Conduct Officer and the appealing student may present witnesses on their behalf. The Chairperson will bring in one witness at a time to speak.
- (6) The Student Conduct Appeals Board may ask questions of all parties, including witnesses, for purposes of clarification.
- (7) Upon conclusion of the meeting during which all parties had an opportunity to speak, as appropriate, the parties will be dismissed, and the Student Conduct Appeals Board shall enter executive session to review and discuss all information presented.
- (8) The Chairperson of the Student Conduct Appeals Board will provide a decision in writing, to the appealing student and Student Conduct Officer within two (2) business days of the appeal meeting.
- (9) No student whose case is pending review by the Student Conduct Appeals Board shall be barred from classes or campus functions, except to ensure the safety and well-

being of the student or members of the College community or the student poses a direct threat of disruption of, or interference with, the normal operations of the College.

In all cases, the decision of the Student Conduct Appeals Board is final.

OPIOID HEALTH RISKS

The misuse of opioids, including prescription pain medications, heroin, and synthetic opioids such as illicitly manufactured fentanyl, continues to be a significant public health concern in the United States. Opioid use disorder can lead to serious health consequences, including addiction, overdose, and death.

According to the [Centers for Disease Control and Prevention \(CDC\)](#), drug overdose deaths have declined in recent years; however, opioids remain involved in most overdose deaths in the United States. In 2024, approximately 54,000 opioid-involved overdose deaths were reported nationwide. Although this represents substantial progress compared to previous years, opioid misuse continues to have devastating impacts on individuals, families, and communities.

The National Institute on Drug Abuse (NIDA) notes that the opioid epidemic has evolved over time, with current overdose deaths primarily driven by illicitly manufactured synthetic opioids, particularly fentanyl. Prevention, education, early intervention, and access to evidence-based treatment remain essential strategies for reducing opioid-related harm.

Website: [CDC Overdose Prevention](#)

New York State Opioid Impact:

[New York State Opioid Annual Data Report 2025](#)

SUBSTANCE USE SUPPORTS & COMMUNITY RESOURCES

Trocaire College Wellness Center

Location: Room 120

Phone: 716-827-2579

Email: Wellnesscenter@trocaire.edu

The Wellness Center supports students' physical, mental, and emotional well-being through health education, prevention programs, brief supportive and triage counseling, and referrals to campus and community resources.

Students who have concerns about their own, or someone else's alcohol or other drug use are encouraged to contact the Wellness Center. Staff can help connect students with appropriate resources, including counseling, treatment, recovery support, and community services.

Please Note:

The Wellness Center does not provide ongoing mental health or substance use treatment. Students who need specialized or long-term care will be referred to qualified community providers.

Emergency and Crisis Resources

Emergency services: 911

Call **911** for any life-threatening emergency, suspected overdose, or urgent medical situation.

988 Suicide & Crisis Lifeline

Phone or Text: 988

Services Provided: The 988 Suicide & Crisis Lifeline provides free, confidential support for anyone experiencing:

- A mental health crisis
- Suicidal thoughts
- Emotional distress
- A substance use-related crisis

Substance Use Hotlines

24-Hour Addiction Hotline (Erie County)

Phone: 716- 831-7007

Services Provided: Free, confidential assistance for individuals and families affected by substance use disorders. Trained specialists offer information, support, referrals, and assistance with connecting callers to addiction treatment and recovery services available throughout Erie County.

New York State HOPEline

Phone: 1-877-846-7369 (1 877-8-HOPENY)

Text: 467369 (HOPENY)

Services Provided: Information, support and referral addiction prevention, treatment, recovery, and harm reduction services throughout New York State.

Substance Abuse and Mental Health Services Administration (SAMHSA) National Helpline

Phone: 1-800-662-4357 (1-800-662-HELP)

Hours: Available 24 hours, 365 days a year

Services Provided: SAMHSA's National Helpline is a free, confidential, treatment referral and information service, available in English and Spanish, for individuals and families facing mental health and/or substance use disorders.

Outpatient Treatment Services/Recovery Support Groups

Al-Anon Family Groups:

[Al-Anon Family Groups](#)

Buffalo & Western New York Al-Anon Information Service

24-Hour Information Line: (716) 856-2520

Learn more: [Buffalo and Western New York Al-Anon Information Service](#)

Alcoholics Anonymous – Buffalo Area

Phone: (716) 853-0388

Learn more: [Alcoholics Anonymous Buffalo Central Office](#)

BestSelf Behavioral Health

Multiple Locations

Phone: (716) 884-0888

Learn more: [BestSelf Behavioral Health](#)

Catholic Charities of Buffalo – Behavioral Health Clinics

Multiple Locations

Phone: (716) 856-4494

Learn more: [Catholic Charities of Buffalo Behavioral Health](#)

ECMC Substance Use Treatment Services

Address: 1285 Main Street

Buffalo, NY 14209

Phone: (716) 883-4517

Learn more: [ECMC Substance Use Treatment Services](#)

Horizon Health Services**Multiple Locations**

Phone: (716) 831-1800

Learn more: [Horizon Health Services Locations](#)

Narcotics Anonymous – Western New York Region

Phone: (716) 878-2316 (Buffalo)

Learn more: [Narcotics Anonymous Western New York](#)

Spectrum Health & Human Services-Behavioral Health Center**Multiple Locations**

Phone: (716) 539-5500 (Main St. Buffalo Line)

Learn more: [Spectrum Health and Human Services](#)

Inpatient Substance Use Treatment Services

The following community resources provide inpatient, residential, detoxification, and stabilization services for individuals experiencing substance use disorders. Availability, admission requirements, and insurance coverage vary by provider. Individuals should contact the agency directly for current information.

Buffalo VA Medical Center- Substance Abuse Services

Address: 3495 Bailey Avenue

Buffalo, NY 14215

Phone: 716-862-5412

Learn more: [Buffalo Veteran's Affairs Medical Center Substance Abuse Services](#)

ECMC Health Campus- Substance Use Treatment Services

Address: 462 Grider Street

Buffalo, NY 14215

Phone: (716) 883-4517

Withdrawal and Stabilization Services: (716) 898-3471

Learn more: [ECMC Substance Use Treatment Services](#)

Horizon Health Services – Horizon Village: Terrace House

Address: 291 Elm Street

Buffalo, NY 14203

Phone: (716) 854-2444

New Patient Intake: (716) 831-1800

Learn more: [Horizon Health Services-Terrace House](#)

Margaret A. Stutzman Addiction Treatment Center

Address: 360 Forest Avenue

Buffalo, NY 14213

Phone: (716) 882-4900

Learn more: [New York State Office of Addiction Services and Supports Margaret A. Stutzman Addiction Treatment Center](#)

Additional Educational Resources

National Institute on Drug Abuse: Commonly Abused Drugs and Withdrawal Symptoms:
[Drugs A to Z Information and Treatment](#)

National Institute on Alcohol Abuse and Alcoholism (NIAAA):
[Alcohol Facts and Resources](#)

New York State Office of Addiction Services and Supports (OASAS):
[Prevention, Treatment, and Recovery Resources](#)

Erie County Office of Harm Reduction and Substance Use:
[Harm Reduction and Substance Use Information](#)

BIENNIAL REVIEW

The 2024-2026 biennial review of the Trocaire College Drug and Alcohol policies and programs was conducted by the Dean of Student Success with assistance from the Human Resources Director/Title VI Coordinator/Title XI Coordinator and the Director of the Wellness Center. The group discussed the effectiveness of the AOD prevention program, implemented any needed changes, and ensured that the College enforces disciplinary sanctions for violating standards of conduct consistently.

During the 2024-2026 reporting period, there were **zero** alcohol and drug violations reported on campus.

The data indicates that the current programming is effectively meeting the needs of the college community. A key strength of these programs is their accessibility, with students able to participate both online and in person at times that accommodate their individual schedules. No significant program weaknesses are evident in the available violation data.

Programming Goals:

1. Awareness of College Drug and Alcohol policies and procedures
2. Awareness of Drug and Alcohol Legal Sanctions
3. Awareness of the Health Risks associated with Drug and or Alcohol
4. Awareness of alcohol and drug community programs

2024-2026 Programming

The College's Drug and Alcohol Policy is included in the *Student Handbook*, which is available on both the Blackboard learning management system and the [MyTrocaire Student Life page](#). The Student Drug and Alcohol Policy is also distributed separately via email to all students during the first week of classes each semester. Campus programming that incorporates opportunities for students to learn about safe consumption and prevention is present during Welcome Week, Mental Health Awareness Week, Fall Stress Less Week, and Spring Stress Less Week. Additionally, all first-time students complete a drug and alcohol education component as part of the GS100 College Seminar course, reinforcing the College's commitment to student health, safety, and well-being.

Distribution:

The Biennial Drug and Alcohol Information and Prevention report can be found on the [Trocaire College website](#). Bi-annually, all students and employees will have access to this report via the college's website.