



Financial Aid Office
 360 Choate Avenue
 Buffalo, NY 14220
 716.826.1200

First Name: _____ Last Name: _____ Student ID: _____

Instructions: Part 1

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your spouse (if married) reported on your FAFSA. To verify that you provided correct information Trocaire College will compare your FAFSA with the information on this worksheet and with any other required documents. You must complete and sign this worksheet, attach any required documents, and return to the Trocaire Financial Aid Office.

Section 1: Tax Status and Income Information

Place an X next to the statement that best represents your 2022 tax filing status and complete the corresponding instructions below. Indicate spouse status only if you were married on the date you submitted your FAFSA and filed separate 2022 tax returns.

Student	Spouse																
<p>Did you file a 2022 Federal Income Tax Return? You must check one box below and submit the requested documents.</p> <p><input type="checkbox"/> YES – I provided consent & approval (FA-DDX) to retrieve IRS federal tax information on the FAFSA (skip to section 3).</p> <p><input type="checkbox"/> YES – I have enclosed a signed copy of my 2022 Tax Return (including schedules 1, 2 or 3 if applicable) <u>or</u> my 2022 IRS Tax Transcript. If you have amended your tax return, please submit both the amended return as well as an IRS Tax Return Transcript.</p> <p><input type="checkbox"/> NO – I did not earn any income from work in 2022. I have enclosed an IRS Verification of Non-Filing Letter.</p> <p><input type="checkbox"/> NO – I did not file a 2022 Federal Tax Return but I did earn wages from the employer(s) listed below. I have enclosed copies of my W-2 statements from each employer and an IRS Verification of Non-Filing Letter.</p>	<p>Did you file a 2022 Federal Income Tax Return? You must check one box below and submit the requested documents.</p> <p><input type="checkbox"/> YES – I provided consent & approval (FA-DDX) to retrieve IRS federal tax information on the FAFSA (skip to section 3).</p> <p><input type="checkbox"/> YES – I have enclosed a signed copy of my 2022 Tax Return (including schedules 1, 2 or 3 if applicable) <u>or</u> my 2022 IRS Tax Transcript. If you have amended your tax return, please submit both the amended return as well as an IRS Tax Return Transcript.</p> <p><input type="checkbox"/> NO – I did not earn any income from work in 2022. I have enclosed an IRS Verification of Non-Filing Letter.</p> <p><input type="checkbox"/> NO – I did not file a 2022 Federal Tax Return but I did earn wages from the employer(s) listed below. I have enclosed copies of my W-2 statements from each employer and an IRS Verification of Non-Filing Letter.</p>																
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Instructions: Part 2

You must verify your identity in person at the Enrollment Center before your financial aid can disburse. You must provide a valid, original government issued photo identification, such as, but not limited to, a driver's license, passport, or other state-issued ID. Trocaire College will take a photocopy of your ID and you can complete section 3 at this time. If you have an extenuating circumstance and cannot come to campus, you may complete section 3 and 4 with a notary.

Section 3: Student Certification – Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Trocaire College for the 2024-2025 academic year.

Student Signature: _____ Date: _____
(Cannot be typed)

Financial Aid Administrator's Signature: _____ Date: _____

Section 4: Not Appearing at Trocaire College – Notary's Certificate of Acknowledgement

You must attach a legible photocopy of the front and back of ID presented in notary statement below.

State of _____ City/County of _____

On _____, before me, _____ personally appeared,
(Date) (Notary's name)

_____, and provided to me on basis of satisfactory evidence of
(Printed Student's Name)
Identification _____ to be the above name person who signed the forgoing instrument.
(Type of Govt Issued Photo ID)

WITNESS my hand and official seal
(seal)

Notary Signature: _____
My Commission expires on: _____

Section 5: Certification and Signature - Please handwrite your signature. Typed Signatures cannot be accepted.

I certify that all information provided in this document is true, complete and accurate to the best of my knowledge. I further understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. Also, purposely giving false or misleading information on this worksheet may lead to fines, jail sentences, or both. I authorize Trocaire College to make any change(s) necessary as a result of the updated information that I have provided.

Student Signature (Cannot be typed) Date Spouse Signature (if married) Date